

TaxPro USA, Inc.

Teachers & Education Professionals

Name: _____

Phone: _____

Professional Fees & Dues		Travel - Out of Town	
Alumni Dues	\$	Airfare	\$
Association Dues	\$	Car Rental	\$
Credentials	\$	Parking	\$
Parent Teacher Groups	\$	Taxi and Train	\$
School and Union Dues	\$	Bus & Subway	\$
Other:	\$	Lodging (do not combine with meals)	\$
Continuing Education		Meals (do not combine with lodging)	\$
Correspondence Course Fees	\$	Porter, Bell Captain	\$
Course Registration	\$	Laundry	\$
Lab Fees	\$	Bridge & Highway Tolls	\$
Materials & Supplies	\$	Telephone Calls (including home)	\$
Photocopy Expense	\$	Other:	\$
Reference Material	\$	Classroom Supplies	
Research Expenses	\$	Arts & Crafts Materials	\$
Seminar Fees	\$	Audio Visual Rentals	\$
Textbooks	\$	Audio Visual Supplies	\$
Transcripts	\$	Books and Music	\$
Tuition	\$	Classroom Decorations	\$
Other:	\$	Computer Software	\$
Telephone Expenses		Film & Processing	\$
Cellular Charges	\$	Grading Expenses	\$
Other:	\$	On-Line Services	\$
Auto Travel (In miles)		Computers and Printers	\$
Away from Home Overnight	mi	Newspapers and Magazines	\$
Between Jobs or Job Locations	mi	Paper, Stationary, and Printing	\$
Continuing Education	mi	Party Supplies	\$
Field Trips	mi	Photocopy Expense	\$
Library Trips	mi	Records, Tapes, etc.	\$
Meetings	mi	Student Prizes & Awards	\$
Purchasing Job Supplies & Materials	mi	Trophies	\$
Professional Society Meetings	mi	Visual Aids	\$
School Functions	mi	Video Tapes	\$
Seminars	mi	Other:	\$
Parking Fees and Tolls (\$)	\$	Miscellaneous Expenses	
Other:	mi	Liability Insurance - Business	\$
Other:	mi	Periodicals	\$
Other:	mi	Professional Subscriptions	\$
Other:	mi	Resume	\$
Other:	mi	Other:	\$
Other:	mi	Other:	\$
Other:	mi	Other:	\$
Other:	mi	Other:	\$
Other:	mi	Other:	\$

Tel/Fax 207.324.4333 TaxPro-USA 1.866.582.7768