

TaxPro USA, Inc.

Small Business/Schedule C

Name: _____

Phone: _____

T/S/J	_____
Principal Business or Profession	_____
Business Name	_____
Business Address	_____
Accounting Method (cash, accrual)	_____
State	_____

Income		Expenses (continued)	
Gross Receipts or Sales	\$ _____	Telephone/Cell Phone/Fax	\$ _____
Cost of Goods Sold		Travel (hotel & airfare)	\$ _____
Beginning Inventory	\$ _____	Travel (meals)	\$ _____
Purchases	\$ _____	Uniforms	\$ _____
Ending Inventory	\$ _____	Utilities	\$ _____
Expenses		Website	\$ _____
Accounting	\$ _____	Other:	\$ _____
Advertising & Marketing	\$ _____	Other:	\$ _____
Bank Charges	\$ _____	Other:	\$ _____
Commissions	\$ _____	Other:	\$ _____
Computer	\$ _____	Other:	\$ _____
Delivery & Freight	\$ _____	Other:	\$ _____
Dues & Subscriptions	\$ _____	Other:	\$ _____
Equipment Purchases	\$ _____	Other:	\$ _____
Type	\$ _____	Other:	\$ _____
Type	\$ _____	Auto Expense	
Type	\$ _____	Business Miles	mi _____
Insurance	\$ _____	Total Miles	mi _____
Internet	\$ _____	Home Office	
Janitorial	\$ _____	Square Footage of Home	_____
Laundry & Cleaning	\$ _____	Square Footage of Office	_____
Legal & Professional	\$ _____	Insurance	\$ _____
Licenses & Permits	\$ _____	HOA Dues	\$ _____
Meals & Entertainment	\$ _____	Rent (home)	\$ _____
Office Expense	\$ _____	Repairs	\$ _____
Postage & Shipping	\$ _____	Utilities	\$ _____
Printing	\$ _____	Other:	\$ _____
Rent for Office or Showroom	\$ _____	Other:	\$ _____
Repairs	\$ _____	Other:	\$ _____
Salaries & Wages	\$ _____	Other:	\$ _____
Seminars & Trade Shows	\$ _____	Other:	\$ _____
Software	\$ _____	Other:	\$ _____
Start-up Costs	\$ _____	Other:	\$ _____
Supplies	\$ _____	Other:	\$ _____
Payroll Taxes	\$ _____	Other:	\$ _____

Tel/Fax 207.324.4333 TaxPro-USA 1.866.582.7768