

TaxPro USA, Inc.

Computer & High Tech Professionals

Name: _____

Phone: _____

Professional Fees & Dues		Supplies & Expenses	
Association Dues	\$	Briefcase & Laptop case	\$
Credentials	\$	Business Meals (enter 100% of expenses)	\$
License	\$	Business Cards	\$
Professional Associations	\$	Clerical & Bookkeeping Service	\$
other	\$	Computer Software	\$
Continuing Education		Equipment Purchases	
Correspondence Course Fees	\$	Notebook Computer	\$
Course Registration	\$	FAX Machine, Copier,	\$
Documentation	\$	Cell Phone	\$
Materials & Supplies	\$	Desktop Computers & Printers	\$
Photocopy Expense	\$	Modems and computer peripherals	\$
Reference Material	\$	other	\$
Research Expenses	\$	Travel - Out of Town	
Seminar Fees	\$	Airfare	\$
Textbooks	\$	Car Rental, Taxi, Bus, Train, and Subway	\$
other	\$	Parking and Tolls	\$
Communication Expenses		Lodging (do not combine with meals)	\$
FAX Transmissions	\$	Meals (do not combine with lodging)	\$
Cellular Service	\$	Porter, Bell Captain, and Laundry	\$
Internet Access (cable, DSL, etc)	\$	Telephone Calls (including home)	\$
other	\$	other	\$
Auto Travel (In miles)		other	\$
Between Jobs or Locations	mi	other	\$
Client Meetings	mi	other	\$
Continuing Education	mi	other	\$
Job Seeking	mi	other	\$
Out of Town Business Trips	mi	other	\$
Purchasing Job Supplies & Materials	mi	other	\$
Professional Society Meetings	mi	other	\$
Parking Fees and Tolls (\$)	\$	other	\$
other	mi	other	\$
Miscellaneous Expenses		other	\$
Liability Insurance - Business	\$	other	\$
Subscriptions	\$	other	\$
Resume	\$	other	\$
Domain name registration fees	\$	other	\$
other	\$	other	\$
other	\$	other	\$
other	\$	other	\$
other	\$	other	\$
other	\$	other	\$
other	\$	other	\$
other	\$	other	\$

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